



Human Resource Association of the Twin Tiers (HRATT)

Proper Workplace Investigations

Collin Leonard, Esquire
Bond Schoeneck & King

Regrettably, investigations into workplace harassment, theft and other forms of employee misconduct are all too common in today's workplace. As a result, HR practitioners and managers must be prepared to conduct an investigation when called upon to do so. This 2-hour presentation will provide a comprehensive survey of key issues related to investigations and provide practical advice on some of the more difficult ones including, where to start an investigation, conducting workplace searches, handling difficult witnesses or those who refuse to participate, making credibility determinations, and concluding the investigation and documenting your findings.

Save the date...
January 12th 2012

Location:
TAGS Restaurant
2679 Rt-352 Big Flats, NY

Members— \$15
Non-Members— \$20

Sponsored By



AFFILIATE OF



SOCIETY FOR HUMAN
RESOURCE MANAGEMENT



Agenda:

7:30 am - Breakfast

8:00 am - Welcome

8:15 am - Collin Leonard

10:00 am— Wrap Up

Pending HRCI Credit Approval

Please RSVP to Teresa Haight at teresa.haight@oclaro.com by Tuesday January 10th 2012 at 3pm. Also visit us at our website www.hratt.org or our Facebook group at group name Human Resource Association of the Twin Tiers.

